



## Whitsers Pre School UPDATED operational plan

COVID -19 SEPT 2020

### ARRIVAL AT PRE SCHOOL

We will be asking parents to drop children off at the main foyer doors, there will be 2 metre marks on the pavement to ensure your safety whilst waiting to drop off your child. Please do not try to come into the building. A member of staff will ask you if your child is well and has any symptoms or has needed Calpol or other medication. If the answer is no, the staff member will greet your child and guide them into the hall to wash their hands in the Whitsers playroom.

If the answer is yes, your child will not be permitted into the setting and a Covid -19 test will need to be booked via NHS website or by telephone, NHS 119

Please inform us as soon as you can with any test results.

If a child is unsettled at the door the staff member will try their best to help, but if a child refuses to come into the setting, they will need to join the back of the line or will need to be taken home as parents are not permitted into the building to settle them.

Please could we ask that the children do not bring in any toys or comforters from home.

### DAILY ROUTINE

There will be little difference in the day to day sessions, so the setting will be full of fun activities for your child to enjoy. Some toys which are harder to clean will not be used and we will use our outside area as much as we can.

We will continue to deliver The Early Years Foundation Stage learning and development requirements, as set out in the Government guidance. This means we will be continuing to provide an environment that invites learning across all seven areas as far as is practical during this time.

The children will be encouraged to wash hands regularly and we will incorporate this into our planned activities.

With young children it is hard for social distancing to be maintained. We will only encourage this at snack and lunch times.

Snack will be served pre-plated to the children rather than the children serving themselves as we usually do. Staff will try to socially distance from each other BUT with your child they will work as normal, playing alongside, offering encouragement and developing their learning. If your child needs comfort or a cuddle they will still do this.

### COLLECTION FROM PRE SCHOOL

As with arrival, we ask for parents to queue along the path keeping 2 metres apart and a member of staff will bring your child to you once you are in the square directly in front of main hall doors. Please ensure when you pass other parents after collection, you keep to the 2 metre social distancing rules. We would appreciate it if you could avoid parking close to the doors in order to provide more space for distancing.

If a member of staff needs to talk to you, they will do this at a safe distance, if it is confidential they will telephone you or send you an email and vice versa.

[whitsersstaff@yahoo.com](mailto:whitsersstaff@yahoo.com)

[Playleader.whitsers@yahoo.com](mailto:Playleader.whitsers@yahoo.com)

Whitsers Mobile 07799092056

### **ILLNESS**

In addition to our current policies, we will be following the guidelines below until further notice:

- If your child, or anyone they live with has a high temperature (37.8 or higher) or feels unwell your child must **NOT** come to preschool as per government advice and **you must all be tested for COVID-19 and isolate until test results are back. Your child should not attend Whitsers until either you have received a negative test result or isolated for the appropriate amount of time after a positive test (currently 10 days).**
- If your child develops a temperature or becomes unwell at preschool, we will call you immediately and take your child into an isolation area until you collect. A member of staff will remain with your child to comfort and reassure them, but they will be wearing PPE, as per government advice.
- A child who is unwell with any illness should not attend Whitsers.
- If you are unsure or worried about your child, please ring 111 or follow the link to the NHS website at the bottom of this letter

### **STAFF ILLNESS**

We must adhere to legal minimum child to adult ratios at all times. If staff members are unable to come into work due to illness, self-isolation or shielding our plan is as follows:

- We will use our contingency staff list to cover any absences
- If our contingency list fails, we will reduce the amount of children attending to ensure we remain within the legal ratios. In order to do this we will ask if parents are able to volunteer to keep their child off. If no one volunteers, as a last resort we will select children from our priority list first
- Vulnerable children
- Critical workers
- Pre-school children
- Funded 2s
- Children with working parents
- Children of parents requiring childcare in order to return to work
- Any other children

Any remaining spaces will be drawn randomly.

In the event of multiple staff illness or an outbreak of COVID- 19 within the setting, we may be forced to temporarily close for a short period of time.

### **CLEANING**

The staff have ensured that Whitsers has had a deep clean, including all toys, equipment, furniture etc.. During the sessions the staff will ensure high touch areas such as taps, tables, chairs are cleaned regularly throughout the session. At the beginning and end of the sessions deep cleaning will be take place ensuring it's ready for the next day.

Useful links:

[www.nhs.uk/conditions/coronavirus-covid-19](http://www.nhs.uk/conditions/coronavirus-covid-19)

